

**657—8.3 (155A) Responsible parties.**

**8.3(1) *Pharmacist in charge.*** One professionally competent, legally qualified pharmacist in charge in each pharmacy shall work cooperatively with the pharmacy, by and through its owner or license holder, and with all staff pharmacists to ensure the legal operation of the pharmacy, including meeting all inspection and other requirements of state and federal laws, rules, and regulations governing the practice of pharmacy. A part-time pharmacist in charge has the same obligations and responsibilities as a full-time pharmacist in charge.

**8.3(2) *Pharmacy.*** Each pharmacy, by and through its owner or license holder, shall work cooperatively with the pharmacist in charge and with all staff pharmacists to ensure the legal operation of the pharmacy, including meeting all inspection and other requirements of state and federal laws, rules, and regulations governing the practice of pharmacy. The pharmacy, by and through its owner or license holder, shall be responsible for employing a professionally competent, legally qualified pharmacist in charge.

**8.3(3) *Pharmacy and pharmacist in charge.*** The pharmacist in charge and the pharmacy, by and through its owner or license holder, shall share responsibility for, at a minimum, the following:

- a.* Ensuring that the pharmacy employs an adequate number of qualified personnel commensurate with the size and scope of services provided by the pharmacy.
- b.* Ensuring the availability of any equipment and references necessary for the particular practice of pharmacy.
- c.* Ensuring that there is adequate space within the prescription department or a locked room not accessible to the public for the storage of prescription drugs, including controlled substances, devices, and pharmacy records, and to support the operations of the pharmacy.

**8.3(4) *Pharmacist in charge and staff pharmacists.*** The pharmacist in charge and staff pharmacists shall share responsibility for, at a minimum, the following:

- a.* Ensuring that a pharmacist performs prospective drug use review as specified in rule 657—8.21(155A).
- b.* Ensuring that a pharmacist provides patient counseling as specified in rule 657—6.14(155A).
- c.* Dispensing drugs to patients, including the packaging, preparation, compounding, and labeling functions performed by pharmacy personnel.
- d.* Delivering drugs to the patient or the patient's agent.
- e.* Ensuring that patient medication records are maintained as specified in rule 657—6.13(155A).
- f.* Training and supervising pharmacist-interns, pharmacy technicians, pharmacy support persons, and other pharmacy employees.
- g.* Procuring and storing prescription drugs and devices and other products dispensed from the pharmacy.
- h.* Distributing and disposing of drugs from the pharmacy.
- i.* Maintaining records of all transactions of the pharmacy necessary to maintain accurate control over and accountability for all drugs as required by applicable state and federal laws, rules, and regulations.
- j.* Ensuring the legal operation of the pharmacy, including meeting all inspection and other requirements of state and federal laws, rules, and regulations governing the practice of pharmacy.

**8.3(5) *Pharmacy, pharmacist in charge, and staff pharmacists.*** The pharmacy, by and through its owner or license holder, the pharmacist in charge, and all staff pharmacists shall share responsibility for, at a minimum, the following:

- a.* Establishing and periodically reviewing (by the pharmacy and the pharmacist in charge), implementing (by the pharmacist in charge), and complying (by the pharmacist in charge and staff pharmacists) with policies and procedures for all operations of the pharmacy. The policies and procedures shall identify the frequency of review.
- b.* Establishing and maintaining effective controls against the theft or diversion of prescription drugs, including controlled substances, and records for such drugs.

c. Establishing (by the pharmacy and the pharmacist in charge), implementing (by the pharmacist in charge), and utilizing (by the pharmacist in charge and staff pharmacists) an ongoing, systematic program of continuous quality improvement for achieving performance enhancement and ensuring the quality of pharmaceutical services.

**8.3(6) *Practice functions.*** The pharmacist is responsible for all functions performed in the practice of pharmacy. The pharmacist maintains responsibility for any and all delegated functions including functions delegated to pharmacist-interns, pharmacy technicians, and pharmacy support persons.

**8.3(7) *Pharmacist-documented verification.*** The pharmacist shall provide, document, and retain a record of the final verification for the accuracy, validity, completeness, and appropriateness of the patient's prescription or medication order prior to the delivery of the medication to the patient or the patient's representative.

[**ARC 8673B**, IAB 4/7/10, effective 6/1/10; **ARC 1576C**, IAB 8/20/14, effective 9/24/14; **ARC 1961C**, IAB 4/15/15, effective 5/20/15]